


Policy Name:	MEMBERSHIP, RECRUITMENT AND PARTICIPATION		
Policy Number:	GOV-105	Formerly	BG-106
 West Elgin Community Health Centre	Creation Date: June 2007	Reviewed Date: May 2025	Approved by: Board of Directors

POLICY STATEMENT

As approved at the 2023 Annual General Meeting, the Membership of the West Elgin Community Health Centre (the “Centre”) comprises the Board of Directors (the “Board”). The Bylaws were amended in accordance with this change and approved by the Membership at that time. The Board shall actively recruit new Directors to the Board on an ongoing basis as needed. The Board will work to address barriers that may prevent people from fully participating on the Board. Board Directors are expected to attend the Annual General Meeting and Board meetings.

RECRUITMENT

All Board Directors are encouraged to bring forward the names of potential new Directors for consideration. A notice may at the discretion of the Governance Committee be placed in the local media and various social media platforms advertising the opportunity to become a Director of the Board. A Board application will be provided to all eligible individuals who are interested in becoming a Director of the Centre.

The Governance Committee shall review all Board applications received and consider such applications in relation to the skills and attributes needed in new Board Directors. The Governance Committee shall work to ensure that the Board consists of Directors who:

- Represent the various communities and priority populations served by the Centre. Considerations may include gender balance, representation of specific groups such as 2SLGBTQ+, Indigenous, and a balance between the two municipalities, the villages and rural areas.
- Possess the necessary skills and expertise required to fulfill its governance responsibilities. This is of particular importance for the financial fiduciary oversight required of the Board.
- Represent a mix of both experienced and newer Directors with staggered terms to ensure the stability and renewal of the Board.
- Preferably either live or work in West Elgin or Dutton Dunwich

The Governance Committee shall ensure that each Board applicant is invited to attend a Board meeting, participate in an interview, and submit references as part of their application process. Candidates will be formally interviewed by the Board Chair and/or

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delegate. The Board Chair will complete a reference check, and the candidate will complete the required police check. The goal of this process is to allow prospective Board Directors to make an informed decision about their candidacy and to allow current Board Directors to assess the candidate's suitability.

Eligible Board candidates are then considered for nomination to the Board by the Governance Committee. Candidates accepted by the Governance Committee will be presented to the Board for its approval at the Annual General Meeting or other meeting called for the purpose of electing Directors.

Where current vacancies exist, the Board may approve the nominated individuals at a Board meeting and bring the candidate's name(s) forward at the next Annual General Meeting.

PARTICIPATION

New directors do not receive voting rights until they have satisfactorily completed their orientation process. They may attend Board meetings as non-voting participants in the interim.